

RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE
PANCHAYATS & RURAL DEVELOPMENT DEPARTMENT
GOVT. OF WEST BENGAL
PLOT No. B/4, SCHOOL AREA (Pt.), KALYANI, NADIA
e-mail: wbrctrc.kalyani@gmail.com, retre.kalyani@gmail.com
Website: www.rctrcwestbengal.com

Memo No: **3139** /RCTRC/2026

Date: 11.09.2026

SHORT NOTICE INVITING QUOTATION

QUOTATION NO: 18/RCTRC/2026-27; DATED: 11.09.2026

For and on behalf of Rural Connectivity Training and Research Centre (RCTRC), the Manager (Training) & Executive Engineer (P&RD), invites quotation for obtaining rate on lump sum basis from Resourceful and Bona-fide outsiders of Government / Semi Government/Public Sector Undertaking/ Autonomous Bodies / Statutory Bodies & Local Bodies who satisfy the terms and conditions are requested to participate for "ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING" on 17.09.2026 on the occasion of SEVA SAMPARK ABHIYAN on hire basis.

1. **Name of the Work:** "ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING", at Rural Connectivity Training and Research Centre (RCTRC) at Kalyani, Nadia.
2. **Location of work:** RCTRC Campus, Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia.
3. **Documents (Photocopy) to be submitted during bid submission:**
 - PAN Card
 - Valid Trade License

SCHEDULE OF ITEMS:

<u>Item</u>
Supplying, Fitting, Fixing all complete of Amber & White coloured combination of LED rice lights and removal of the same from the campus of RCTRC, Kalyani, Nadia (Academic Block, Hostel Block, Guest house, Director House).

List of important dates:

No	Particulars	Date & Time
01	Date and time for publish Quotation (Offline)	11.09.2026 at 13:00
02	Quotation submission starts date (Offline)	12.09.2026 at 11:00
03	Quotation submission end date (Offline)	16.09.2026 at 12:00
04	Date of opening for Financial Bid (Offline)	16.09.2026 at 13:00

N.B.: Bidder/Quotationer may drop quotation paper on Saturdays & Sundays if they desire as the office will remain open for this purpose on those days.

Done

Scope of Work

The work shall include, but not be limited to, the following:

1. Supplying, Fitting, Fixing:

- o Amber & White colour combination (partial use of warm white may be allowed) of LED rice lights shall be installed all along the Academic Block, Hostel Block, Guest House, Director House.
- o Fitting & Fixing of the LED rice lights shall be on hire basis.
- o Removing of the LED rice lights after the occasion of SEVA SAMPARK ABHIYAN.

GENERAL CONDITIONS

1. The Manager (Training), Rural Connectivity Training and Research Centre, Kalyani, Nadia on behalf of West Bengal State Rural Development Agency (WBSRDA) invites the lump sum rate quotations for "ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING" at Rural Connectivity Training and Research Centre (RCTRC).
2. Only offline submission of Quotation is permitted, therefore: Quotations must be submitted Offline at the office of RCTRC.
3. The firm must have valid Trade License.
4. Price should be quoted in INR inclusive of all taxes.
5. Rate should be quoted in both word and figure.
6. Any change in any duty/tax upward/downward as a result of any statutory variation taking place within the contract terms shall be borne by the service provider.
7. The undersigned reserves the right to accept or reject all of the bids without assigning any reason what so ever.
8. Conditional/Incomplete Quotation will not be accepted.
9. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/quotationer will be rejected outright at any stage without any prejudice.
10. Payment will be made as per availability of funds.



**Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer, P&RD**

Memo No: 3139 /1(7)/RCTRC/2026

Date: 11.09.2026

Copy forwarded for information & with a request to display on their office notice board for wide publicity to:

- 1) The Special Secy. to the Govt. of West Bengal & ACEO, WBSRDA.
- 2) The Chief Engineer, P&RD Dept., Govt. of West Bengal.
- 3) The Director, RCTRC & Superintending Engineer, P&RD Dept., Govt. of West Bengal.
- 4) The Financial Controller, WBSRDA.
- 5) Assistant Engineer, RCTRC, Kalyani, Nadia.
- 6) RCTRC Website.
- 7) Notice Board.

**Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer, P&RD**



**Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer, P&RD**

(To be submitted under the letter head of the bidder/quotationer)

UNDERTAKING & ACCEPTANCE LETTER BY THE BIDDER

I/We have carefully gone through the various terms and conditions listed in the Quotation Notice for "ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING." I/We agree to all the conditions mentioned in the Quotation Notice related to ILLUMINATION OF RCTRC, Kalyani, Nadia OFFICE BUILDING. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have inspected the institute premises (RCTRC) and have acquainted ourselves with the job required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed in the Quotation Notice.

Place:
Date:
Address:
Mob:
eMail ID:

(Signature of Bidder/Quotationer)

I/We do hereby submit the quotation for ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING specified in the underwritten Financial Bid within the time specified in quotation notice & in accordance with all the terms & conditions in all respect mentioned in Quotation No. /RCTRC/2026, vide Memo No: /RCTRC/2026, dated .2026.

FINANCIAL BID

1. Description of work: ILLUMINATION OF RCTRC, KALYANI, NADIA OFFICE BUILDING.

2. Rate offered:

<u>Item</u>	<u>Rate in figure (Lump sum)</u>	<u>Rate in words</u>
Supplying, Fitting, Fixing all complete of Amber & White coloured combination of LED rice lights and removal of the same from the campus of RCTRC, Kalyani, Nadia (Academic Block, Hostel Block, Guest House, Director Bungalow). (Minimum 450 pieces of LED rice lights to be installed to illuminate all the buildings mentioned.)		

(To be written in figure & words clearly)

Date:

(Signature of the Bidder/Quotationer)

